



THE
COMMONWEALTH
INSTITUTE
*Building a Prosperous
Virginia for All*

Policy Analyst -- Health Care

The Commonwealth Institute is looking to strengthen our analytical capacity by adding a Policy Analyst specializing in health care policies to our team. You will execute on-going efforts to advance Medicaid expansion in Virginia as well as broaden and advance the portfolio to include work on ways to improve overall health care access, delivery, and related services for low- and moderate-income people in the state. You'll live and breathe health care policy and, in doing so, work to improve the lives of Virginians statewide.

Who We Are

The Commonwealth Institute (TCI) provides independent research and analysis of state fiscal and economic policy issues in Virginia, with a focus on how these issues affect middle-class and low-income people in our state. Our mission is to use policy research and analysis to advance the wellbeing of Virginia. We embrace an “all hands on deck” work environment where every team member is vital to TCI's success and there is a sense of both individual ownership and shared purpose. We take pride in our lively and open office space, where collaboration is not just encouraged, but critical to success. Our focus is on outcomes, so our work style allows for flexibility and a solid work-life balance.

What You'll Do

Your success is based primarily on making real progress on important and challenging health care policy issues. That means conducting research and analysis, identifying solid policy recommendations, and equipping diverse stakeholders and coalition partners to understand and use these recommendations in their work. You'll explain your findings to the public, policymakers, and other advocates by crafting op-eds, infographics, and similar materials in conjunction with the TCI Communications staff.

In addition, we expect you to be a key contributor to the work of broadening TCI's healthcare policy portfolio to include work on ways to improve healthcare access, delivery, and other services for low- and moderate-income people. This includes identifying opportunities in such areas as addressing barriers to care for Virginians of color and serving those with significant physical, mental, and substance abuse conditions; those re-entering the community from the criminal justice system; people in need of affordable housing linked to support services; and strong coordination among all these services to not only improve lives but save the state money.

As part of the broader TCI team, you'll also shed light on important legislation by contributing to TCI's analysis of state economic and fiscal policy proposals. And you'll help ensure the organization's effectiveness and sustainability by assisting with advocacy, communications, development, and outreach as needed.

What We're Looking For

- A Master's degree or comparable professional experience
- Experience producing substantive policy research and quantitative analysis
- Excellent written and verbal communication skills with particular attention to maintaining technical accuracy while striving for simple, clear, and efficient expression of information
- Demonstrated experience in health care policy. Strong interest in other related issue areas connected to improving outcomes for middle class and low-income individuals and families
- A track record of managing concurrent projects successfully and thriving in a fast-paced, deadline-driven environment
- Great judgment that balances the political context in which we operate, the mission of the organization, and the tactical and strategic opportunities we can leverage
- A focus on outcomes, with the ability to give and receive constructive criticism in the pursuit of an ever-stronger organization
- An intellectual curiosity that is eager to grow in knowledge about health care policy issues, ask probing questions in order to understand issues better, and isn't satisfied with the first answer but wants to follow the thread to find the whole ball of yarn
- A passion for improving the lives of middle-class and low-income Virginians, tempered by the understanding that policy progress rarely happens overnight and takes collaboration and teamwork

Logistics

Compensation: \$45,000 -- \$55,000. TCI also provides generous benefits including health care, vacation, and a retirement plan.

Manager: Chief Operating Officer

Location: Richmond, VA

To Apply:

Send cover letter, salary requirements, and a short essay (300-500 words) with your thoughts on the state of health policy in Virginia to Laura Goren at laura+analyst@thecommonwealthinstitute.org with the job title as the subject line.

No phone calls or other email inquiries please.

Timing: Position open until filled.

The Commonwealth Institute for Fiscal Analysis is a 501(c)(3) nonprofit organization. We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. We are committed to building a diverse and inclusive workplace.